

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
Macon County, }  
Town of Long Creek, } ss.

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 2610 Salem School Road on January 24, 2023, PRESENT:

|                     |              |
|---------------------|--------------|
| Kevin R. Greenfield | Supervisor   |
| Bryan E. Smith      | Town Clerk   |
| Michael R. Reynolds | Town Trustee |
| Karen F. Kelly      | Town Trustee |
| April L. Kostenski  | Town Trustee |
| Melvin Fortner      | Town Trustee |

Mr. Kevin R. Greenfield acting as chairperson and Mr. Bryan E. Smith as clerk. The following official business was transacted:

**GUESTS PRESENT: Cheryl Smith, Janet Engle, Joe Jackson**

**MEETING CALLED TO ORDER AT 5:00 P.M. by Supervisor Greenfield. Mr. Greenfield led all present in the Pledge of Allegiance to the Flag. Clerk Smith called the roll which showed the following:**

Mike Reynolds P  
Karen Kelly P  
April Kostenski P  
Melvin Fortner P  
Kevin Greenfield P

**SHOWED ALL PRESENT.**

**APPROVAL OF MINUTES:**

**MOTION: Mike Reynolds, 2<sup>nd</sup> April Kostenski to Approve Minutes of December 27, 2022 Board Meeting as submitted.**

**MOTION CARRIED.** Minutes Approved.

**PUBLIC COMMENT: NONE**

**REPORTS:**

**SUPERVISOR'S REPORT:**

- Cemetery Trustee Re-Appointment for 6 year term - Janet Engle  
Supervisor Greenfield stated that the term of Cemetery Trustee Janet Engle will soon be expiring and she has done a great job as a cemetery trustee and recommends she be reappointed. Karen Kelly made a motion to reappoint Janet Engle to a new six year term as a Cemetery Trustee. Melvin Fortner seconded the motion. Motion carried unanimously. Clerk Smith then administered the Oath Of Office to Janet Engle as Cemetery Trustee.

Supervisor Greenfield briefly mentioned the fiber optic work/digging going on in the area that has hit our main several times. Hopefully it will be over soon.

**HIGHWAY COMMISSIONER Report:** Commissioner Joe Jackson reported that they have 2 projects they are going to start working on soon. One is in Birchwood and the other is a large culvert on Fitzgerald.

**CEMETERY TRUSTEE REPORT:** Please see written Report at end of Minutes. Cemetery meeting will be February 16, 2023 at 8:30 a.m.

**WATER DEPARTMENT REPORT:** - See written report at end of minutes.

**TOWN CLERK REPORT:** - Bryan Smith, Town Clerk see written report at end of minutes. Clerk Smith also read a Thank You card from STARR for the Board's continuing support. He also provided the Board with a copy of a letter from the Macon County Senior Citizens Center asking for a donation.

**PROMOTIONS DIRECTOR:** Cheryl Smith Senior Citizens Report. See written reports at end of Minutes.

**OTHER:** NONE

**BILLS:**

**TOWN FUND: \$28,579.76**

**MOTION:** April Kostenski, 2<sup>nd</sup> Mike Reynolds to Approve.

**Roll Call:**

Mike Reynolds Y

Karen Kelly Y

April Kostenski Y

Melvin Fortner Y

Kevin Greenfield Y

**MOTION CARRIED.**

**ROAD & BRIDGE FUND: \$27,792.35**

**MOTION:** Karen Kelly, 2<sup>nd</sup> Melvin Fortner to approve by previous Roll Call Vote.

**MOTION CARRIED.**

**CEMETERY FUND: \$1,571.38**

**MOTION:** Mike Reynolds, 2<sup>nd</sup> April Kostenski to Approve by previous Roll Call Vote.

**MOTION CARRIED.**

**WATER O & M: \$175,643.96**

**MOTION:** Melvin Fortner, 2<sup>nd</sup> Mike Reynolds to Approve by previous Roll Call Vote.

**MOTION CARRIED.**

**PAYROLL CLEARING FUND: \$90,841.24**

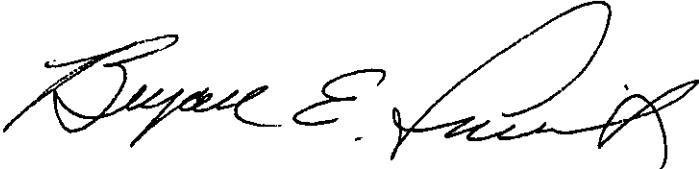
**MOTION: April Kostenski, 2<sup>nd</sup> Melvin Fortner to Approve by previous Roll call vote. MOTION CARRIED.**

**OLD BUSINESS: None**

**MOTION: Mike Reynolds, 2<sup>nd</sup> Melvin Fortner to Pay Operating Bills for next Month. MOTION CARRIED.**

**ADJOURNMENT: MOTION: Mike Reynolds, 2<sup>nd</sup> April Kostenski to adjourn meeting. MOTION CARRIED. Meeting Adjourned at 5:10 p.m.**

Minutes Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bryan E. Smith". The signature is fluid and cursive, with a large loop at the end.

**Bryan E. Smith  
Township Clerk**

Bryan E. Smith, Town Clerk  
Long Creek Township  
2610 Salem School Rd  
Decatur, IL 62521

Town Clerk Report – January 24, 2023 Board Meeting

Completed Monthly Highway Commissioner's Report for December 2022 and after approval by Highway Commissioner Jackson, forwarded same to Macon County Engineer.

Mailed TOI Scholarship information to area schools for graduating high school seniors to apply.

Met with Chief Deputy County Supervisor of Assessments at township office to go through papers and records left in old Assessor's office to determine what must be kept.

Received communication from County Clerk's Office about Statements of Economic Interest for 2023. Prepared alphabetical listing of those who must complete a SEI form and sent to County Clerk.

Worked with Joanna in the office on preparing the 2023 Exempt Property forms to file for the Supervisor to sign and then to be filed with the County Supervisor of Assessments Office.

Filed 2023 Exempt Property forms in Supervisor of Assessment's Office and copy in my records.

Responded to FOIA request from PropLogix concerning a property in the township.

Received Notice from Macon County Planning and Zoning Department of a public hearing on February 1, 2023 regarding John C. Lee, M.D. requesting a renewal of a Special Use Permit to allow a doctor's office at 1714 Blaine Lane, Decatur, in Long Creek Township.

Attended my first meeting in Springfield serving on the Township Clerks of Illinois Board as a Zone Director for Zone 1. I represent 22 counties in central and northeastern Illinois.

Updated several posted forms for new calendar year.

Completed normal clerk duties for the month.



Bryan E. Smith

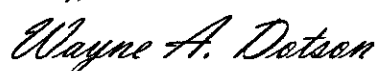
Town Clerk

## Long Creek Township Water Department Report

January 24, 2023

- The Frontier fiber optic project continues to keep us busy with locate requests and we have had 3 water mains hit since the last meeting.
- Austin Smith resigned on January 13<sup>th</sup> to take a position with the City of Decatur.
- I have been in contact with our engineer and Cahoy Well & Pump regarding a search for a new well site. We are on a schedule to have some test holes drilled.
- For the month of December, we pumped a total of 12,506,700 gallons with an average daily usage of 403,442 gallons and a maximum of 568,700 gallons.

Submitted by,



Water Superintendent

January 24, 2023 Cemetery notes for Bryan Smith Township clerk:

Everyone has the minutes and bill lists. Does anyone have any questions?

Sparkle and Shine will April 22, 2023, 8:00 to 1:00 2 metal dumpsters and 6 other ones. Already got ahold of Pugsley's and BHL and they will be there.

Next meeting is February 15, 2023.



Cheryl A. Smith  
President of cemetery board

January 24, 2023 senior notes for Bryan Smith LCT clerk:

Senior account has \$ 341.49

Our next potluck will be February 9, 2023.

Someone will be here to talk about Pawprint Ministries.

Sparkle and Shine will be April 2, 2023, 8:00 – 1:00. 2 metal dumpsters and 6 other ones. They already have us down.

Any questions?



Cheryl A. Smith  
Senior Promotions Director